

Advisory Committee Meeting Minutes

Monday, February 26th, 2018

- I. Call to order: 5:11 pm
- II. Roll Call: Present: Matthew Crutchman, Vincent DiPaolo, Richelle Facchine, James, Hercik, Jolene Hough, Jodee Proud, Kendall Sisler, Monica Valeri, Melissa Wontroba
Excused: Jo Jankoski
- III. Minutes were moved and approved:
Motion- James Hercik
Second: Kendall Sisler
- IV. Fiscal report:
 - A. Monthly report submitted and approved:
Motion- Vincent DiPaolo
Second: Melissa Wontroba
 - B. Year-End fiscal report submitted and approved:
Motion- Monica Valeri
Second – Vincent DiPaola
- V. Old business:
 - A. By-Laws Review: Discussion of Mission and Purpose.
Suggestion of training for board members on the workings of the agency. Schedule and updating.
- VI. Correspondence:
 - A. Thank you to all donators were sent out.
 - B. Welcome letter to Jodee Proud was also sent out.
- VII. Committee Reports;
 - A. Membership: Kendall and Melissa volunteered to head this committee. Review of new applications: vote to accept all new applicants passed. Monica Valeri will let Gina know of her intent to continue the board. Matt has announced that he will be resigning from the board.
 - B. Fundraising Committee: Members tabled until we have the new members here. We had a \$748 profit from the vendors show. Learned a lot for next time and got some positive feedback.
 - C. Public Relations: Members tabled until we have the new members present. Very positive article about the therapy dog plus a good letter to the editor concerning Christmas donation. Week of June 1 – 6 is approved as Child Welfare Professional

Week. The Trauma Summit was well attended. Rep. Dowling asked Gina to give testimony of the opioid crises.

VIII. Administrator's Report:

- A. Request for funds for Easter Egg hunt: Approved \$150
- B. Client charged with harassment
- C. Partnering with FCDAC: getting clients into treatment
- D. Staffing: Full compliment of caseworkers, got a fiscal person, but needs a case aide.
- E. Union update: contract expires this year. Union has a proposal.

IX. New business: request better communication concerning cancelled meetings

X. Adjournment:

Motion- Vincent DiPaolo

Second- Kendall Sisler